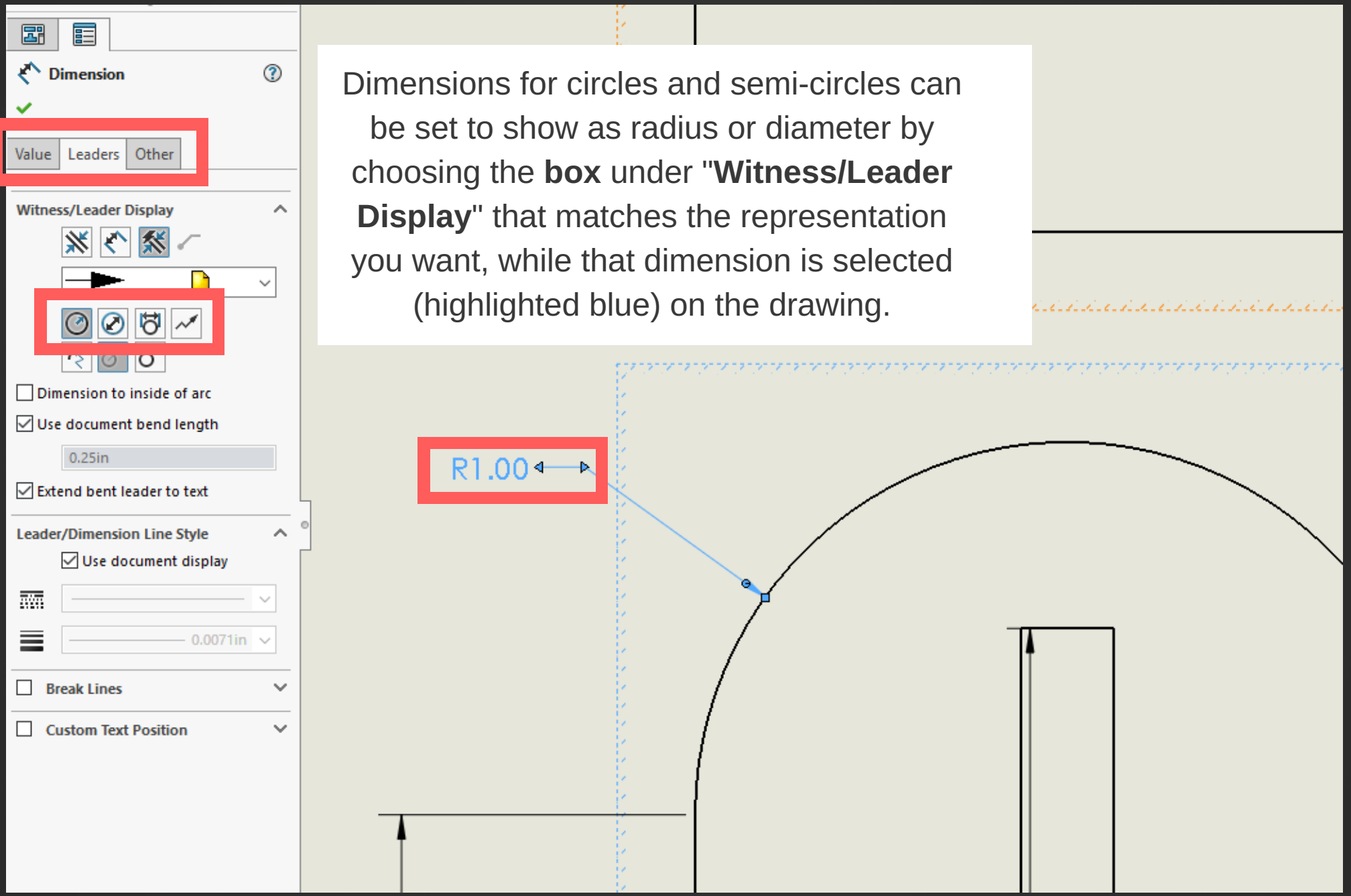
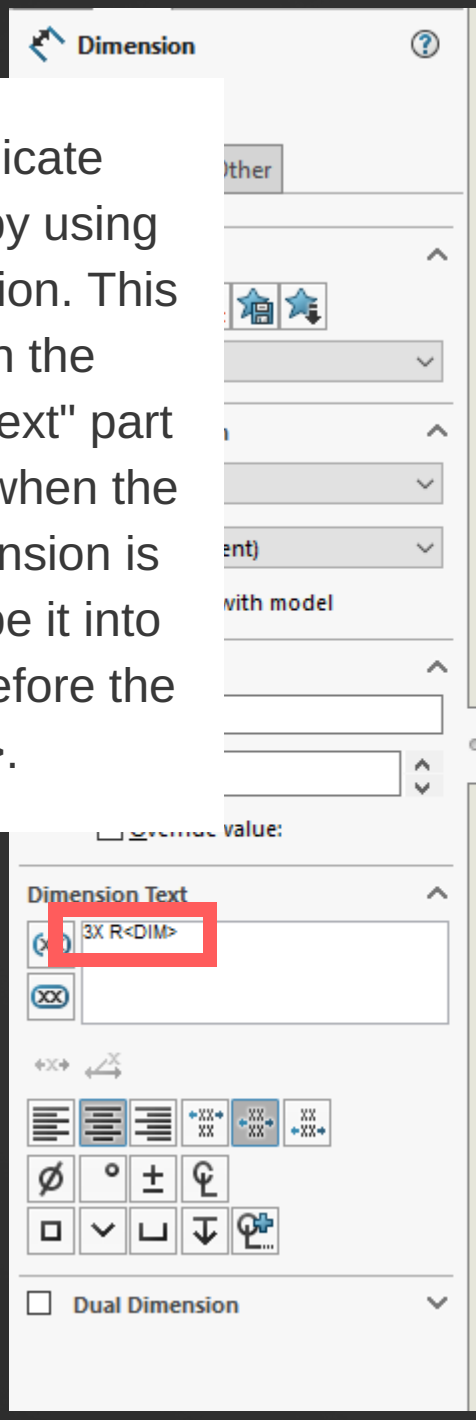
Change a dimension from diameter to radius.



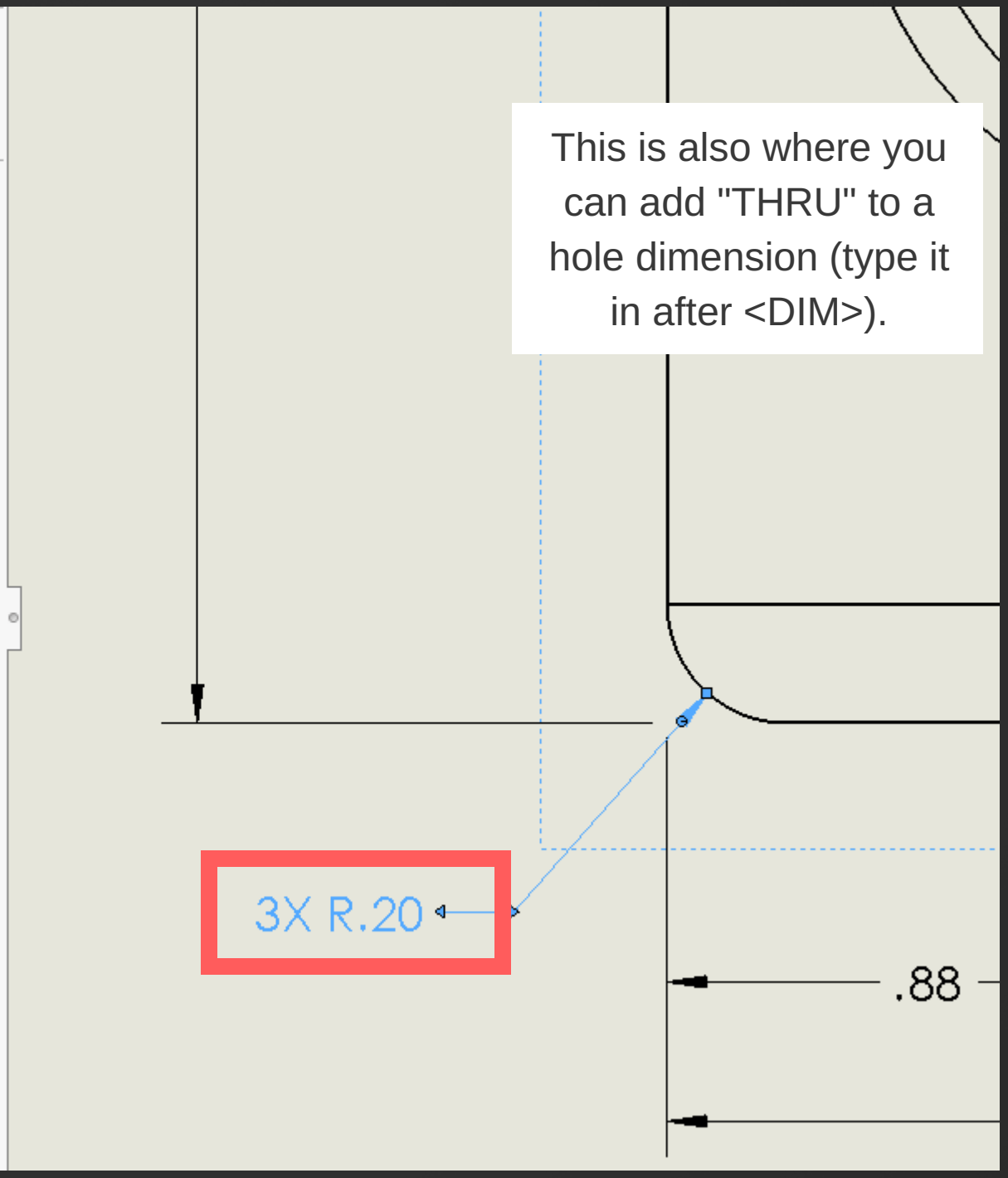
Dimensions for circles and semi-circles can be set to show as radius or diameter by choosing the **box** under "**Witness/Leader Display**" that matches the representation you want, while that dimension is selected (highlighted blue) on the drawing.

Use the least amount of dimensions necessary for neatness.

Avoid duplicate dimensions by using the "#X" notation. This is edited in the "Dimension Text" part of the menu, when the desired dimension is selected. Type it into the window before the <DIM>.

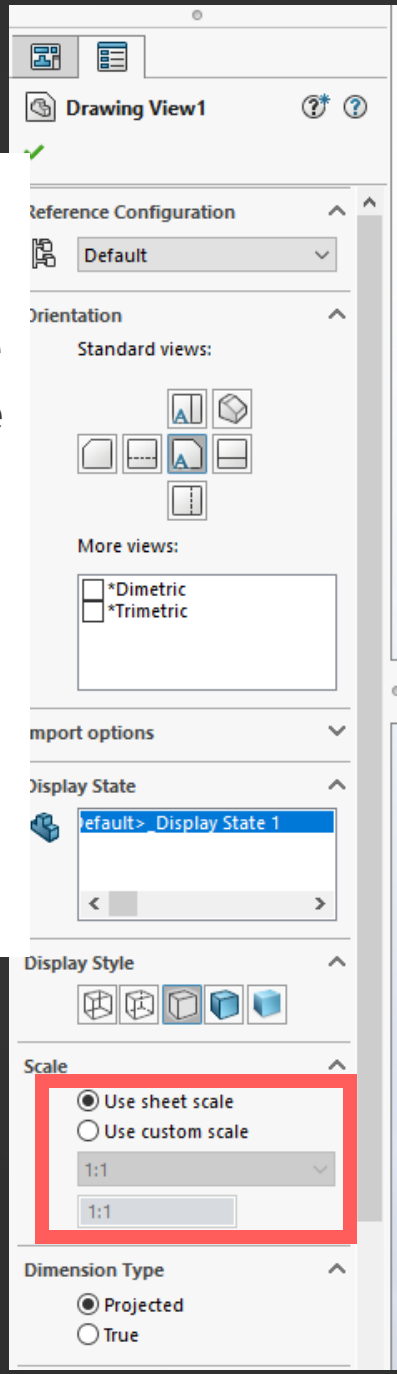


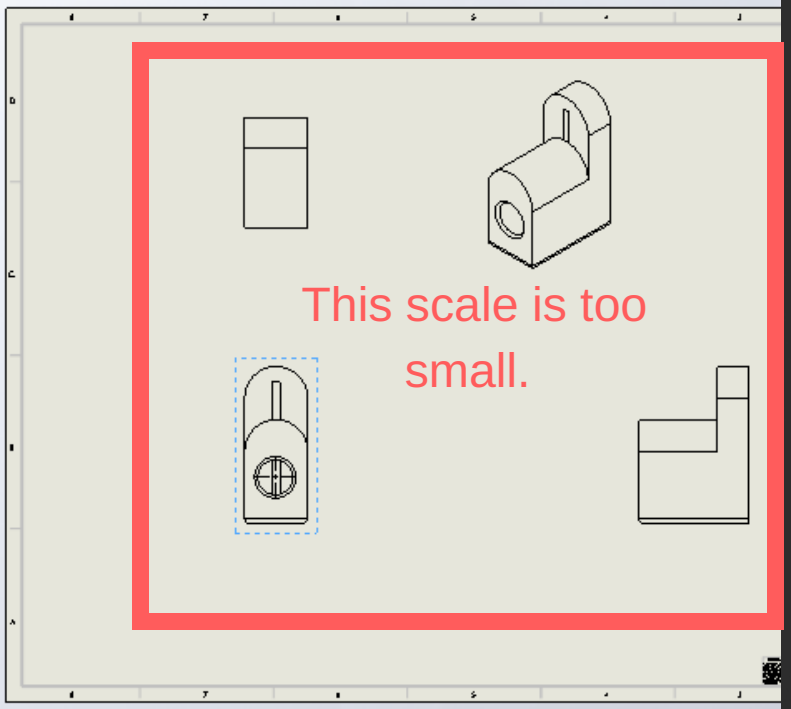
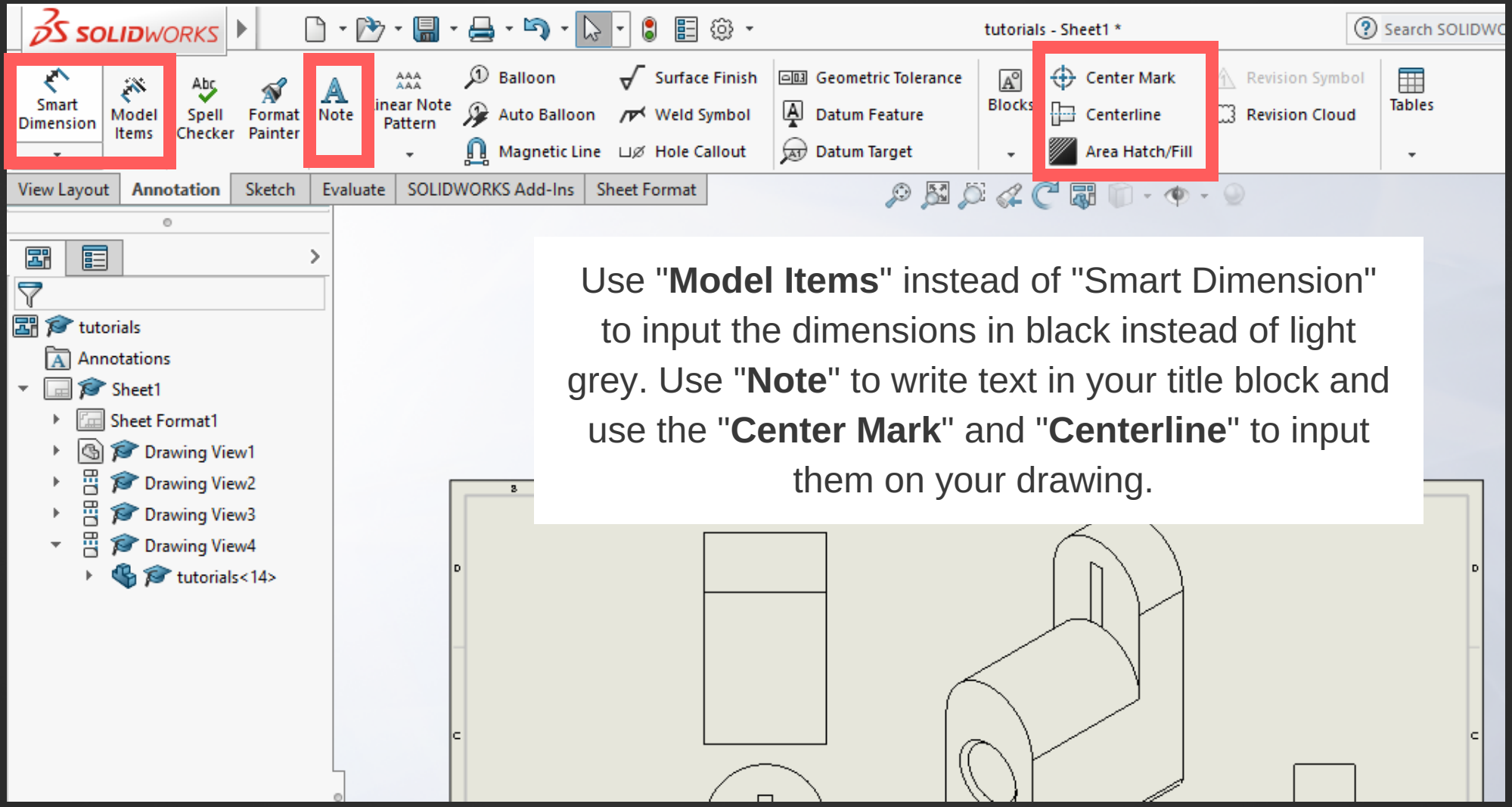
This is also where you can add "THRU" to a hole dimension (type it in after <DIM>).



Change the scale of the page to use as much space as possible.

Change the scale of the drawing by selecting a view of the part (highlighted in the blue dotted line) and "Use custom scale". Try out the options or write in your own so that the part takes up appropriate space on the page.





The "Annotation" menu is where the drawing edits (such as dimensions, centrelines, text, etc.) are made.